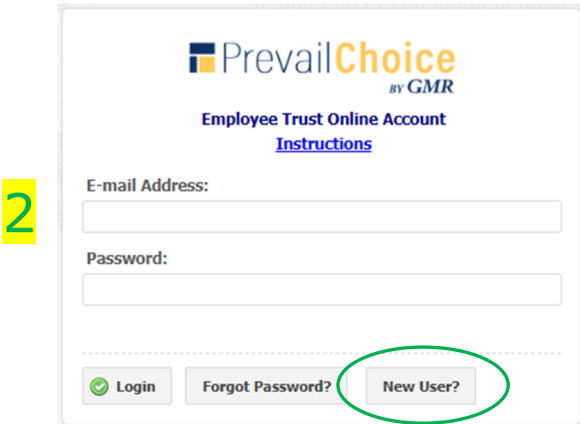


Welcome to PrevailChoice, your GMR Trust Account

ONLINE Access:

When you set up your online Trust account you will be able to access/view up-to-date bucket balances, general transactions, bucket enrollments, and benefit statements, submit benefit requests (if applicable), view any pending requests, access extensive FAQs, access Trust forms, and so much more!

WWW.GMR-USA.COM



Below are the steps required to setup a new online account:

- 1.) Go to www.gmr-usa.com
- 2.) Click the button "Employee Trust Account"
- 3.) On the login screen click the "New User?" button
- 4.) Enter SSN/Employee # and Zip Code. Click "Next"
- 5.) Check confirmation box if information is correct
- 6.) Enter a valid email address and password
- 7.) You should receive a "pop-up" message account was created. Click link to login using email/password created in [Step 6](#).



Online & APP login credentials are the same

Pin to Homescreen

For iPhone (iOS)

1. Open the website in **Safari**.
2. Tap the **Share Icon** (Square with an arrow) at the bottom.
3. Scroll down and tap "**Add to Home Screen**".
4. Tap **Add** in the top right corner.

For Android

1. Open the website in **Chrome**.
2. Tap the **Menu Icon** (Three dots) in the top right corner.
3. Tap "**Add to Home Screen**".
4. Tap **Add** to confirm.



Website VIEW

Welcome, [username] [home] [logout] GMR ASSOCIATES

> Main control

- Home
- Submit Benefit Request
- Pending Requests
- Bucket Balances
- Transactions
- Enrollments
- Cascade Statements
- Statements
- Check Stubs
- Forms
- FAQ

> Settings

- Account Settings
- Terms of Use
- Contact Form

Shortcuts

Submit a Benefit Request
Pending Requests
Balances
Check Stubs
Transactions

Bucket Balances

Vacation/PTO: \$474.50	Insurance: \$4,414.20	Supp Unemp: \$3,715.49
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Basic Information on File

Name: Employee ID:

Address:

Supp Unemp Form On File? No

Generally, your benefit processing day is Wednesday and your checks are dated for Friday.

Mobile VIEW

Welcome, [username] [logout] PCT

Benefit Requests

Submit a Benefit Request
Pending Requests

Balances
Check Stubs
Transactions

Bucket Balances

Vacation/PTO: \$474.50	Insurance: \$4,414.20	Supp Unemp: \$3,715.49
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Basic Information on File

Name: Employee ID:

Address:

Supp Unemp Form On File? No

Generally, your benefit processing day is Wednesday and your checks are dated for Friday.

QUICK Online Access:

Employee Trust Account
 PCT Online (Employer)

HOME
ABOUT
OUR SERVICES
TOOLS
CONTACT
ONLINE ACCOUNT

PTO/Supp Requests
Online Forms
Videos

TRUST RESOURCES

PTO/Supp Requests

GMR Associates Benefit Request Form
(Please leave the following information in order for us to process your request)

Full SSN or Employee ID

Enter 5 Digit Zip Code

Verify

Please note that your request must be placed before **Monday at 10am** each week. All requests received after the Monday 10am deadline will be processed the following week. Your employer has designated a weekly supplemental benefit amount. This is the amount that will be processed when you request supp benefits. You can always request less than this designated amount weekly but you cannot request more. Should you have any questions regarding this process, please call 1-800-724-4817 at extension 134 or 137.

PLEASE NOTE: This is a quick reference guide on how to access your GMR PrevailChoice trust account information. This is *not* a substitute for the full employee manual, summary plan description, or other trust forms previously provided.